

Updated November 2024

TRC MN LLC, and its affiliate Automotive Enviro Testing LLC (collectively, "TRC MN") provides facilities for research and development and testing of vehicles, vehicular equipment and materials used in connection with transportation including, but not limited to, by providing access to proving grounds, cold cells, test tracks and garage and personnel lodging relating to the foregoing at TRC MN's facility located at 1420 County Rd 1 SW, Baudette, MN 56623 (such property and facilities located thereon are collectively referred to as the "TRC MN Facility").

BUILDING AND COMMON AREAS

1. All persons seeking entry into the **TRC MN Facility** (each a "Participant") are first required to register by completing and executing the **Facility Registration & Agreement Form** prior to entering the **TRC MN Facility**. Participants that have previously executed a **Facility Registration & Agreement Form** with respect to the then-current season may not be required to execute a new **Facility Registration & Agreement Form** during that same season.
2. Subject to the provisions in Section 3 below with respect to registered testers, Participants (in addition to registering in accordance with Section 1) are required to sign in on the **TRC MN Daily Visitor Entry Log** upon each entry to the **TRC MN Facility**, except that (a) any Participant that is registered to stay in on-site **TRC MN Facility** lodging may be accounted for via lodging registration rather than by use of the **TRC MN Daily Visitor Entry Log**, and (b) any registered tester that is registered to use a **TRC MN Facility** garage is only required to sign in on the **TRC MN Daily Visitor Entry Log** once upon initial arrival. All Participants that are not registered testers, not registered to stay in on-site **TRC MN Facility** lodging (*i.e.*, visitors including suppliers staying-off site) are required to sign out on the **TRC MN Daily Visitor Entry Log** upon each departure from the **TRC MN Facility**.
3. All Participants that are registered as testers for their respective organizations (the "Participant Customer Group") shall have autonomy to leave and return to the **TRC MN Facility** without additional check-ins or check-outs; provided, however, that each Participant is required to check-out with **TRC MN** on conclusion of the Participant's stay, regardless of whether other members of the Participant Customer Group remain at the **TRC MN Facility**. All suppliers staying off-site that are supporting a Participant Customer Group must be met at the **TRC MN Facility** entrance and escorted on-site by a member of the Participant Customer Group.
4. Participants will not transport onto, allow to enter onto, accompany onto, or in any way assist entry to, the **TRC MN Facility** any person that is not a registered Participant as part of the Participant Customer Group.
5. Registered Participants that are testers will be assigned a **site entry code** exclusive to the Participant Customer Group. The assigned site entry code number may be applied to the entry keypad at the entry gate of the **TRC MN Facility** to gain access. The entry gate should automatically close upon entry. Participants

are prohibited from sharing the assigned site entry code with any person outside of Participant Customer Group.

6. Registered Participants that are renting building(s) will be given a visitor card to gain access to the Participant Customer Group's assigned building(s). Participants are prohibited from sharing the assigned visitor card with any other person or entity outsider of the Participant Customer Group.
7. Unless invited by the **TRC MN Course Coordinator** or other representative of **TRC MN**, no Participant or other person shall enter or attempt to enter any building at the **TRC MN Facility** unless that building has been expressly assigned to that Participant or that Participant's Participant Customer Group.
8. No Participant shall attempt to observe or survey the products, tests, designs, operations or other rights or activities of other persons or entities outside of Participant's Participant Customer Group at the **TRC MN Facility**.
9. Use of cameras, photographic equipment and other recording devices is (a) permitted within buildings assigned to Participant and the relevant Participant Customer Group (but not with respect to objects or areas outside of such buildings), (b) permitted in the immediate exterior area of the buildings assigned to Participant and the relevant Participant Customer Group (but not with respect to objects or areas outside of such area), and (c) **with the prior approval from the TRC MN Course Coordinator**, on the test courses when no other Participants (outside of Participant's Participant Customer Group) are present.

Use of cameras, photographic equipment and other recording devices is prohibited in building areas and test courses when more than one customer is cohabitating or otherwise using or occupying that area of the site. Special exceptions may be possible only through the **TRC MN Course Coordinator** and then only if he/she can satisfy all customers security concerns.

ANY PHOTOPGRAPHY, VIDEOGRAPHY OR OTHER RECORDING OF ANOTHER PARTICIPANT'S OR PARTICIPANT CUSTOMER GROUP'S (INCLUDING CUSTOMERS (TESTERS)) PRODUCTS, TESTS, OPERATIONS OR ACTIVITIES IS PROHIBITED. ALL FILM OR OTHER MEDIA IN THE VIOLATOR'S POSSESSION OR CONTROL (INCLUDING IN THE CLOUD) MAY BE CONFISCATED BY TRC MN PERSONNEL WITH NO COPIES BEING RETAINED BY THE PARTICIPANT OR THE RELEVANT PARTICIPANT CUSTOMER GROUP, AND THE VIOLATOR (AND HIS OR HER PARTICIPANT CUSTOMER GROUP) SUBJECT TO EJECTION FROM THE TRC MN FACILITY.

10. Participants and their Participant Customer Group shall be liable for repair or replacement costs with respect to damage caused to **TRC MN Facility** property, buildings or equipment by Participant or the relevant Participant Customer Group.
11. All **TRC MN Facility** buildings are smoke free, including lodging. There are designated smoking areas in front of each customer garage and housing unit.
12. Building area speed limit shall be at a safe speed relative to driving conditions, not to exceed 15 mph.

TEST COURSE AREA USE

1. Any vehicle(s) on the test course grounds **must** have a **TRC MN** radio on board **and** be monitoring Channel 1. Channel 1 is the main channel for course information, updates, and contact with **TRC MN Maintenance** and the **TRC MN Course Coordinator**.
2. The bridge and approaches to the test course area are single lane only. Do not meet another vehicle on the bridge. The bridge and approach speed limit shall be at a safe speed relative to driving conditions, not to exceed 5 mph.
3. No Participant or member of a Participant Customer Group shall enter the test course area without having been assigned test courses and times by their Participant Customer Group's **On-Site Test Group Coordinator** (which is assigned by the Customer Group – see the **On-Site Test Group Coordinator Responsibilities**) that were approved through the **TRC MN Course Coordinator**.
4. Usage of approved asphalt courses during and after periods of snowfall **must** also be coordinated **TRC MN Maintenance**. Courses effected are #12, #14 and #16. Contact **TRC MN Maintenance** with the **TRC MN** radio on Channel 1 prior to entering these courses to ensure they are cleared and available. Failure to do so may result in damage to the course(s) that could take several days to repair and delay further testing.
5. Any use or testing of tire chains must first be approved by **TRC MN**. This includes in and around **TRC MN Facility** building areas.
6. No Participant or member of a Participant Customer Group shall enter test courses that he/she has not been authorized to use at that time. All access questions or concerns should be directed to the **TRC MN Course Coordinator** with the radio on Channel 1.
7. Each course is identified with a sign at its entry point. Each sign further displays either a green “OPEN” or red “CLOSED” panel. Never enter a course when the red “CLOSED” panel is displayed. Course #18, “Camber Course,” is line of sight hindered and, therefore, anyone using this course **must** deploy the “CLOSED” sign upon entering. If you have been approved to use a course but the red “CLOSED” sign is displayed, please contact **TRC MN Maintenance** on Channel 1 for further direction.
8. Familiarize yourself with the courses, signage, and flagging at low speeds prior to testing. The **TRC MN Course Coordinator** is available daily and can answer any questions and/or provide course tours. Use the **TRC MN** radio on Channel 1.
9. Always observe and obey all course signs.
10. All drivers and passengers must wear seat belts while operating vehicles.
11. Test vehicles must stay on course. **Do not** attempt to go “cross country.” Course area perimeters are extremely dangerous near the river and its associated terrain.

12. All test vehicles must operate on all courses according to the established **clockwise** traffic pattern.
13. All headlights, taillights, turn signals, brake lights and windows shall be free of snow, ice, and frost.
14. Vehicle flashers may be utilized on test vehicles operating on any test course.
15. Vehicle headlights are required to be on during periods of low visibility including 45 minutes prior to dusk.
16. All Participants including test drivers and passengers should have adequate cold weather protective clothing with them especially while testing. If a person abandons a vehicle for any reason, frostbite can occur rapidly in the sub-zero environment.
17. Testers whose vehicles go off course and become stuck and/or need assistance for any reason should contact **TRC MN Maintenance** using the **TRC MN** radio system on Channel 1 immediately.
18. Excessive speed and reckless operation of vehicles on access roads and test courses is prohibited. The **TRC MN Safety and Security** team reviews camera footage and accesses the courses daily to monitor Participants with respect to the safe operation of vehicles and other equipment and to confirm that Participants are within their Participant Customer Group's daily approved courses. **TRC MN Safety and Security** members can be found on-site by identifying **TRC MN** vehicles with green and white flashing lights.
19. Report any observed surface damage, unsafe condition, hazard or other concern of any nature to the **TRC MN Course Coordinator** immediately.
20. Participants who observe **TRC MN** equipment on courses must contact **TRC MN Maintenance** on Channel 1 prior to entering the course.
21. Participants should be prepared to cease testing without notice at any time a safety hazard appears (*e.g.*, blowing snow or heavy snowfall which can quickly cause the "white out" effect to visibility).
22. Report any accident or incident to the **TRC MN Course Coordinators/Heads of Safety and Security** immediately.

Keith Block 218-556-1170 (text), Radio Channel 1
keith.aet@wiktel.com

Dallas Block 218-434-1065, Radio Channel 1
Dallas8Block@gmail.com

23. In the event of an EMERGENCY call:

TRC MN 218-634-2041 or Radio Channel 1
Pete Larson Cell.....218-556-6758
 LakeWood Hospital 218-634-2120
 Baudette Clinic 218-634-1655

Ambulance 911
Fire 911
Police..... 911

SAFETY MUST BE EVERYONE'S FIRST PRIORITY AT TRC MN
